

Moving Checklist

PREPARE IN ADVANCE

- Book your removalist. Upstate Concierge are here to help get this sorted for you
- Organise your insurances
- Declutter and book a council clean up if needed
- Schedule to have utilities disconnected and connected for the new house. Click on the 'Connections' link for great deals
- Book in a cleaner
- Start packing. See our moving tips for advice on how to tackle this job
- Take time off work for moving day

MOVING WEEK

- Pack your 'Essentials Box'
- Reconfirm your bookings with movers and cleaners
- Empty and defrost freezers

MOVING DAY

- Pack an overnight bag with personal items that you will need for the first night
- Leave appliance warranty booklets and manuals for the new owners
- Lock windows, switch off lights
- Provide access for cleaners if required
- Do a final walk through

ESSENTIALS BOX

- Make a box of essentials and label it "Open Me First". Put aside to be loaded last or move it yourself
- Your essential box will include:
 - Important items like passports and medication
 - Basic tools such as a knife, screwdrivers, an adjustable spanner, allen keys
 - Bin bags, paper towel, tape, hand wash, toilet paper, wipes
 - Device chargers
 - Kids essentials
 - Snacks and drinks to keep you going
 - Pet food if needed
 - Disposable cups, plates and a bottle opener for a celebration drink

WHO TO NOTIFY THAT YOU ARE MOVING

- Service NSW - Drivers Licence and Car Registration
- Redirect mail at Australia Post:
auspost.com.au/parcels-mail/redirecting-your-mail
- Subscriptions
- Utility companies
- Loan providers and banks
- Insurance companies, Accountant
- Medical providers, Vets
- Electoral Office
- School, University